

We've partnered with Tripkicks to provide travelers up-to-date insights and important information when booking in Concur Travel.

Tripkicks integrates with Concur to show a variety of actionable travel insights when you search for flights and hotels:

**Entry Restrictions** - Learn about restrictions in place that may prevent you from entering your destination.

**Quarantine Requirements** - Be informed when quarantine is required upon arrival at your destination and also upon your return home.

**Covid-19 Data** - View current statistics and trends on Covid-19, comparing your origin with your destination.

**Travel Alerts** - See real-time insights on anything that could potentially disrupt your trip from origin to destination and return.

**Tips and Info** - Receive travel tips from our travel team as well as info on our suppliers to help you make the best decisions.

## Launch Tripkicks in 3 easy steps

### Enter your email

Open Concur Travel in Chrome or Edge and enter your email address in the Tripkicks banner.

### Step 1

### Get your code word

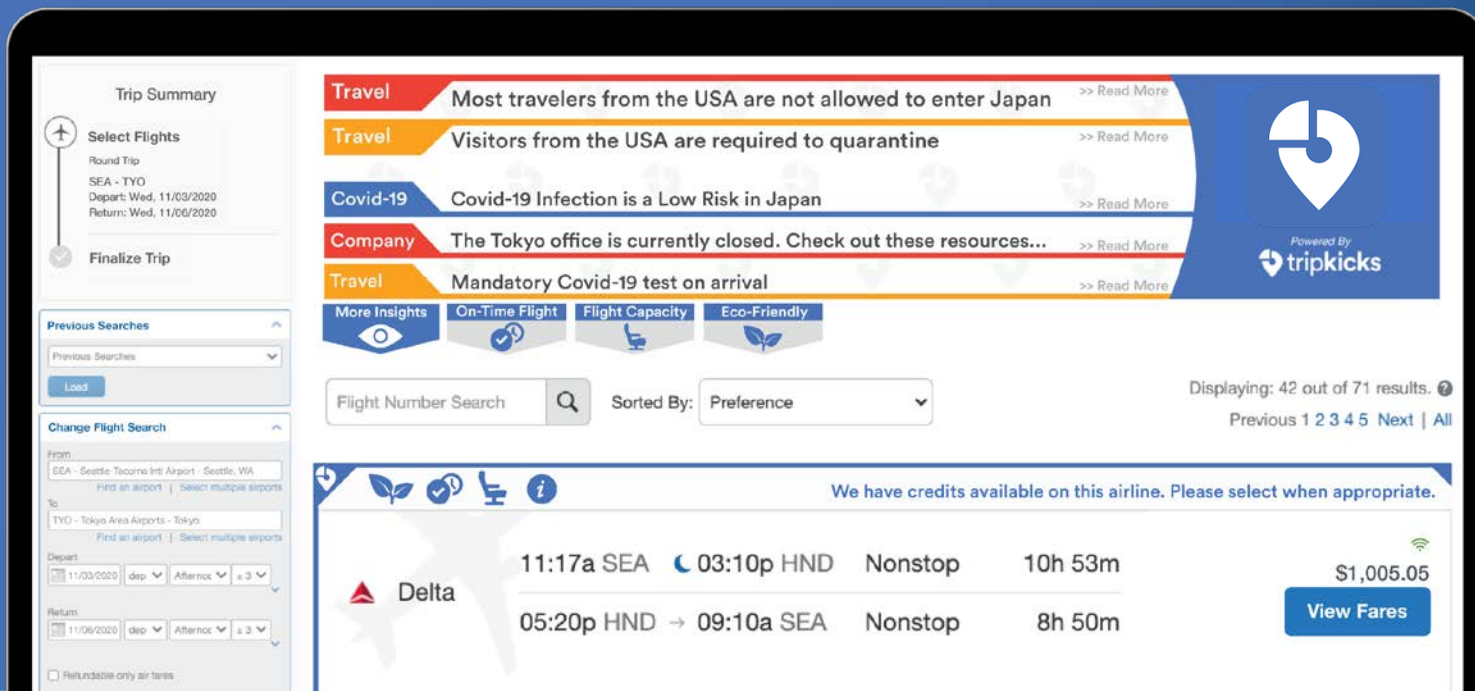
Receive your unique Code Word from the Tripkicks activation email.

### Step 2

### Enter code word

Return to the Tripkicks banner in Concur to re-enter your email address and Code Word to finish activation.

### Step 3



The screenshot displays the Tripkicks interface within a Concur Travel environment. On the left, a 'Trip Summary' sidebar shows flight details for a round trip from SEA to TYO. The main content area features a 'Travel' section with insights such as 'Most travelers from the USA are not allowed to enter Japan' and 'Visitors from the USA are required to quarantine'. Below this, a 'Covid-19' section indicates a low risk in Japan. The interface also includes a 'Company' section about the Tokyo office and a 'Travel' section about mandatory Covid-19 tests. A 'Previous Searches' section is visible on the left. The bottom of the screen shows flight search results for Delta, including departure times, flight numbers, and fares.

## Enter your email

- When you open Concur, you'll see a Tripkicks banner.
- Enter your work email address then click submit.
- You'll receive an activation email from Tripkicks in a few seconds.
- You need to use Google Chrome or Microsoft Edge to use Tripkicks.

The screenshot shows a Tripkicks banner with the logo and the text "View actionable insights and alerts about your trip." Below this, there are two steps for activation:

- 1) Enter your email address.**  
You'll receive an activation email from Tripkicks with a code word.  
Input field:   
Submit button
- 2) Enter code word and email address.**  
Enter the code word you received, and your email address again, to activate Tripkicks.  
Input fields:  and   
Submit button

A "I need help ?" link is visible in the top right corner.

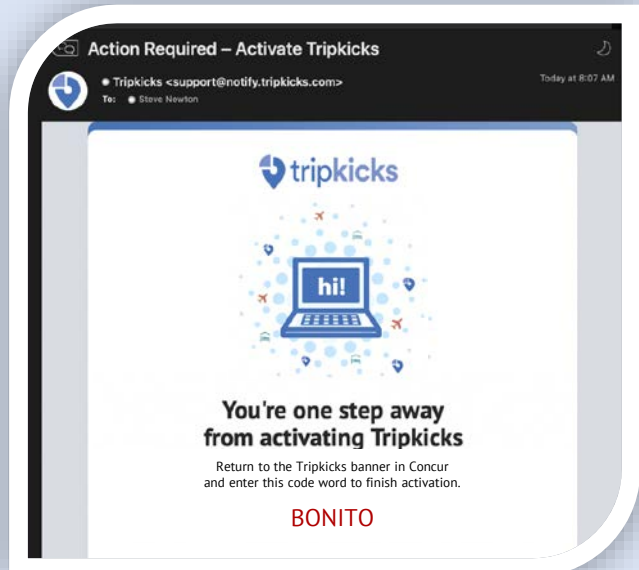
Need help or have any questions?

Send an email to [support@tripkicks.com](mailto:support@tripkicks.com)

## Step 1

## Get your code word

- Receive your activation email from Tripkicks.
- Your activation email will contain a unique, six-character code word.
- Return to the Tripkicks banner in Concur with this code word.

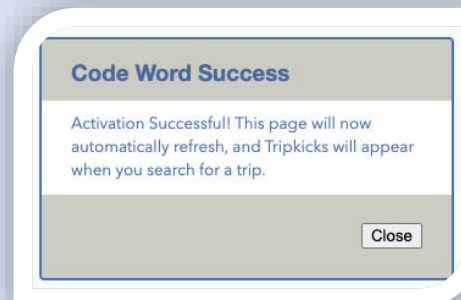


## Step 2

## Enter email and code word

- In the Tripkicks banner in Concur, re-enter your employee email address, and enter the code word.
- Success! Now you've activated Tripkicks.
- When you press the close button in the Success Message, Concur will refresh and Tripkicks will now automatically appear when you search for a trip.

This screenshot shows the second step of the activation process. It includes the Tripkicks logo and the text "2) Enter code word and email address. Enter the code word you received, and your email address again, to activate Tripkicks." Below this, there are input fields for the email address (containing "employee@Company.com") and the code word (containing "Enter code here"), followed by a "Submit" button.



## Step 3